



Insight • Diligence • Assurance.

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PROFESSIONAL FEE GUIDE

EFFECTIVE - DECEMBER 2023

Hiltz & Associates has been providing unique and specialized services for dentists, dental specialists, practice owners and dental attorneys since 2004.

Our services include.

- Forensic (financial) Investigations
- Digital Forensics / Data Analytics / Data Auditing
- Litigation Support / Fact and Expert Witness Testimony
- Tort Loss Calculations
- Business Due Diligence / Research
- Fraud and Embezzlement Examinations
- Fraud Prevention & Detection

As company founder, I have conducted hundreds of fraud investigations and have provided expert services in dozens of litigation and arbitration matters involving unethical business conduct and malpractice.

Please do not hesitate to contact me if you have questions or require assistance.

Sincerely,

William Hiltz BSc MBA CET
CEO, Hiltz and Associates



Creator of Dental FraudBusters
Dentistry's most popular anti-embezzlement blog.



EFFECTIVE DECEMBER 2023

GENERAL TERMS

FINANCIAL RETAINER

For most engagements, we require payment of a retainer fee to open new files. The retainer amount our clients are asked to provide will depend on the nature and complexity of the file. Once a retainer has been depleted, we ask our clients to replenish their financial retainer so that we can continue working on their file.

FLAT RATE

After an initial consultation, and for certain cases, we can quote our clients a flat (fixed) rate.

ECONOMY OF PROFESSIONAL FEES

We always like to help our clients minimize their costs whenever possible. Clients can work with us in keeping their costs down by:

- Providing us with the information we request in a timely manner. If we must make repeated requests for information, this will protract our work for you, and may result in additional fees.
- Making sure that any documents you provide to us are complete, organized and properly labelled.
- Addressing multiple issues in a single call or meeting. We recommend that our clients send us a checklist or an agenda of the items to discuss in advance of phone calls and meetings.



INITIAL CONSULTATION

First 30 minutes free – after 30 minutes regular hourly rates will apply.

This is available at the outset so prospective clients can be comfortable that we are the proper firm to address their needs.

GUIDANCE

Starting from \$225 per hour.

A “pay as you go” model for clients that are looking for limited advice or guidance on narrow issues.

AUDIT, INVESTIGATION, AND DILIGENCE

Services are performed on an hourly basis. The time required to complete each engagement is dependent on the complexity and scope of the work being performed.

Clerical & Investigative Support	\$125/hr
Audit, Investigation, Diligence	\$325/hr

EXPERT SERVICES (LITIGATION)

Expert services include (but not limited to) digital forensics, research, consultations with client, reviewing documents, analysis, testing, responding to discovery requests, report writing, testifying, investigating, reading, signing deposition transcripts, preparing exhibits, preparing demonstrative aids, and preparation time for testifying at deposition, trial, hearing, arbitration, or other venues.

Expert Services (Litigation Support)	\$325/hr
Court Appearance/Expert Testimony	\$375/hr plus costs

DIAGNOSTIC FRAUD EXAMINATION

A diagnostic fraud examination (also called forensic investigation) is a **confidential and comprehensive off-site examination** of your business and practice management data to look for fraud, embezzlement, and financial misconduct.

In most cases, a diagnostic examination can be performed for a flat fee of \$ 7850*

*(*Base fixed rate fee for a private practice general dentist with annual collections of \$1,200,000 or less.)*

Learn more here: <https://www.dentalfraudbusters.com/diagnostic/>